



MANITOWISH WATERS CHAMBER OF COMMERCE

P.O. Box 251 ~ 4 South U.S. Hwy 51 ~ Manitowish Waters, WI 54545
715-543-8488 / Toll-free: 1-888-626-9877 / Fax: 715-543-2519
www.manitowishwaters.org / funinfo@manitowishwaters.org

Art & Craft Show Rules of Entry

Quick Facts:

- Enclosed are applications for our 2008 July 4th Celebration and Cranberry Colorama craft shows. Approximate attendance: 3,000+ and 1,000+ respectively. General number of exhibitors: 50-60 and 15-20 respectively.
- Full payment must accompany the application.
- All entries will be selected based on their handmade quality, uniqueness and diversity (photos required with application, see below).
- Spaces sizes available: 12x12 outdoors (July 4th and Colorama) and 10x10 indoors (Colorama only – limited number, first come/first served).
- All spaces will be assigned by number and indicated on the show layout map the day prior to each show. Exhibitor space preference should be noted on the application, and we will try our best to accommodate such request. Not all spaces accommodate your parked vehicle directly behind your booth.

Entry/Deadline Requirements

- Inside spaces for Colorama are limited and all spaces are assigned first come first served.
- Notification of acceptance/denial will be sent upon review of your application (end of each month).
- NO REFUNDS WILL BE GIVEN UNLESS THE CHAMBER OF COMMERCE CANCELS A SHOW OR YOUR ENTRY IS DENIED.
- Photos are required! You must send at least 3 photos of your original, handmade work that you will be selling along with your application and payment. If you make or sell more than one type of craft, we require that you indicate that on your application and include photos of all. Any categories not indicated on the application will be disallowed. (Photos will be returned only if you include a self addressed stamped envelope).

Handmade Products

The Chamber of Commerce restricts any art or craft not fully handmade by the artist/crafter that wishes to sell his/her products at our show. Items that will be eliminated include pre-purchased, imported or mass-produced items. Reproductions must be signed and numbered as to the size of the edition. Even though you are accepted into the show, Chamber staff will have full authority to disallow any exhibit that they feel has been mass produced or pre-purchased from a professional dealer, wholesaler or other source. If your items are questionable, you may be asked to demonstrate during the show for all shoppers to view.

Demonstrations are encouraged! The Chamber of Commerce reserves the right to restrict exhibits which because of noise, method of operation, materials or for any reason become objectionable and also to prohibit or evict participants who may detract from the general character of the exhibit as a whole.

Display

- Chamber staff will be present during the set-up of all exhibits.
- Participants must furnish their own tables, chairs, tents and any display materials (conference tables are available upon prior request for inside exhibitors at Colorama). Note that some booth spaces are on pavement (adjacent to the playground), so tents located there will need weights instead of stakes.
- All sales activities must be confined to the limits of the craft tables.
- Spaces may not be sublet or shared without the consent of event officials.
- Distribution of circulars or promotional material will not be allowed.

- Under no circumstances will the Chamber of Commerce be liable for loss of/damage to work/display. Participants are advised to carry insurance for loss and public liability and will acknowledge all local laws, ordinances and regulations.

Applicable Sales Tax

Collection of State and County sales tax is the responsibility of each exhibitor. WI sales tax is 5.5%.

Food Vendors

Food Vendors will be strictly juried, as our main food booths are local non-profit organizations at the July 4th show and area restaurants offering a “Taste of Harvest” at Cranberry Colorama. Please contact the Chamber to discuss your operation.

Check-in & Parking

- Show logistics will be sent at least 10 days prior to each show.
**** If you plan to travel to the show early, please notify the Chamber of Commerce so that we can send your information before you leave home (or provide us with another address or email).*
- Set-up will be from 6:30 - 9 a.m. for the July 4th show and 7 - 9 a.m. for the Colorama show. Set-up the night prior to each show may be arranged, but Chamber staff will not be on-site nor will there be any security. Further information will be stated in the show information sheet.
- All booths should be ready for sales by 9 a.m. Show hours are 9 a.m. - 4 p.m. for July 4th and 9 a.m. - 3 p.m. for Colorama.
- Designated exhibitor parking areas will be stated in the logistics sheet, and Chamber staff will direct you to those parking areas when you check in.

Clean up

No exhibits, tables or materials may be removed before the shows advertised end time. Early dismantling will result in being denied participation in future shows. Upon disassembly of your craft booth, it is necessary to clean your entire exhibit area.

Wisconsin Seller's Permit

All participants must have a Wisconsin Seller's Permit number and indicate license plate number on show application prior to acceptance of entry. To receive a Wisconsin Mobile Seller's Permit write to:
Wisconsin Department of Revenue, P.O. Box 8902, Madison, WI 53708 or call 608-266-2776

*These regulations have been formulated for the best interests of all concerned.
All points not covered are subject to the discretion of the Chamber of Commerce.*

We look forward to seeing you at the shows!

Please contact us if you have any questions or need travel assistance ~

Phone: 715-543-8488 or 1-888-626-9877 / Fax: 715-543-2519

Email: funinfo@manitowishwaters.org / Website: www.manitowishwaters.org

Happy New Year!

*Jodi McMahon
Chamber Director*